

Fix My·Business

All You Need To Know To Keep Control Of Your Website Cheat Sheet

1	Business Name	
2	Website URL	
3	Registrant (Owner)	
4	Registrar	
5	Renewal Date	
6	Registrar Username	
7	Registrar Password	
8	Name Server 1	
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10	Website Platform	
11	Website Host	
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13	Website Username	
14	Website Password	

Guidance

1 Business Name

Your business trading name. You should put your legal business name, company number and full postal address in the footer of each web page on your website to enhance your credibility

2 Website URL

Your website address, eg fixmybusiness.co.uk

3 Registrant (Owner)

The legal owner of your domain name. This should be your personal or business name and not the name of the web designer or website host.

4 Registrar

The place where the domain was originally purchased from, eg crazydomains.co.uk. This is where you can control who hosts your website and email servers.

5 Renewal Date

Your domain is rented for 1, 2 or 5 years. You must remember to renew the domain with the registrar before it expires or you may lose it to somebody else.

6 Registrar Username

Your username for the control panel of the current registrar for your domain

7 Registrar Password

Your password for the control panel of the current registrar for your domain

8 Name Server 1

The main IP address that tells the rest of the world where your website lives

9 Name Server 2

The main IP address that tells the rest of the world where your website lives

10 Website Platform

How your website is built, eg Wordpress, Joomla or Wix

11 Website Host

This is who owns the computer that your website is stored on

12 Website Login URL

The complete website address where you can make changes to your website, eg fixmybusiness.co.uk/admin

13 Website Login Username

The username for making changes to the website design and contents

14 Website Login Password

The password for making changes to the website design and contents

If you cannot fill in this table completely then you are at risk of losing your website and Internet presence. You know how devastating this could be to your business so take action now to find any missing information.

We provide complete IT support and website services.

Call us on 0114 321 9910 if you need help.